

Point Six Training Limited Policy on Virtual E-Learning Courses

Spirometry Training to support ARTP Assessment

E-learning provides flexible and mobile learning

1. Policy Statement

This policy establishes the expectations for E-Learning delivered by Point Six Training Limited. Upon payment of this Spirometry Online Training Course I agree with this document and for my details to be kept by Point Six Training Limited. I also agree for Point Six Training Limited to share my details with Association for Respiratory and Technology (ARTP), should I choose this option.

Course content is only for one person per purchase/login. It is not to be shared. Point Six Training reserve the right to cancel enrollments if we find that these terms and conditions have been breached in any way and certificates will not be issued.

2. Audience

This policy is to inform prospective delegates, current delegates, or employers of the expectations for all relevant parties when studying online.

3. Purpose

1. To ensure a high-quality learning experience
2. To support you with your ARTP Assessment
3. To support high quality patient care when performing and reporting Spirometry

4. Course Duration and Extensions

The named delegate will have access to the Point Six Training Spirometry Full Online Course for 9 months and the update for 8 weeks.

Once the access times above have expired, you will not be able to access any part of the course, take part in any tests, or receive a digital or printed certificate for the course.

Please ensure all certificates are downloaded and printed before course expires.

You can request an extension by e-mail info@pointsix.co.uk and the process is outlined below:

Update:

Update extensions must be requested 2 weeks prior to your end date. One extension is available for the updates, this is free of charge and is for one week only.

Full course:

Full course extensions must be requested 2 weeks prior to your end date. The first extension is free for two months.

The second and final extension will be charged at £50 plus VAT for an additional two months.

5. What is included:

This course is hosted by Point Six Training Limited and is for those who are, or intending to perform and/or report on spirometry, it may also be used to support your ARTP Assessment.

Upon booking this online course you can choose whether or not you include your ARTP Assessment Fee.

The ARTP Spirometry Certificate is nationally recognised and upon successful completion of the certificate, you will be added to a National Register, hosted by the Academy for Healthcare Science. [Click here for more information on the ARTP Spirometry Assessment Certificates.](#)

To participate in the course, you should have

- A working, up to date spirometer that has been calibrated in the last 12 months
- A 3-litre verification syringe
- A workplace to perform spirometry tests
- Support from your practice and PCN

As part of our Spirometry Online Courses, there are a number of options :

Spirometry Courses - Adult:

Performing & Reporting Spirometry - £385.00
Performing Only Spirometry - £335.00
Reporting Only Spirometry - £295.00

Spirometry Courses - Adult (including ARTP Assessment Fee):

Performing & Reporting Spirometry ARTP Assessment Fee - £635.00
Performing Only Spirometry ARTP Assessment Fee - £585.00
Reporting Only Spirometry ARTP Assessment Fee - £490.00

Your ARTP Portfolio will be activated as soon as you request this from Point Six Training. On purchase of this package, you will consent for Point Six Training to provide your details to ARTP as part of the registration process.

Spirometry Update:

Performing & Reporting Spirometry - £90.00
Performing Only Spirometry - £75.00
Reporting Only Spirometry - £60.00

PRICES INCLUDE VAT AT THE APPROPRIATE RATE

Performing and/or Reporting Updates

- For Healthcare Professionals who are already on the ARTP register or equivalent and require their annual update, in line with latest guidelines
- Healthcare Professionals who completed their ARTP certification prior to Covid and have not had opportunities to implement spirometry may benefit from doing the full course

Assessment

There are no formal assessments during the courses, there are a number of Multiple Choice Questions throughout to check participant understanding and knowledge.

In addition to the above, if you opt to do the Full spirometry course (performing & reporting) with ARTP Certification you will be required to undertake an MCQ assessment exam and achieve 70% to pass. Point Six Training Limited provide you with the information you require to pass this exam.

On completion of the above courses, you will receive a certificate of attendance.

7. Cancellation/Refund Fee

Point Six Training provide a 50% cancellation fee if:

- notified within 14 days of your purchase date
- you have not accessed/logged in to your course

Please note: if your course price includes the ARTP assessment fee and you have already requested to enrol with the ARTP, your ARTP assessment fee cannot be refunded.

8. Digital Conduct

Where learning is wholly or partly online there is no fall in delegates expectations around behaviour. All should remain polite and courteous at all times. Behaviour online should be legal, honest and decent at all times.

As with face to face delivery Point Six Training has a zero policy on any digital harassment, abuse, racism or discrimination.

9. Your Voice

Point Six Training Limited requests and will continue to request feedback from Delegates to ensure their high quality of training is maintained. These are collected in various ways across

the year and anonymised feedback reported to the relevant commissioner and also via our website.

10. Ensuring the Quality of Digital Learning

Point Six Training is committed to providing a high-quality experience to our delegates in the online/distance learning environment. The course structure and content; will endeavour to ensure:

- Learning material is accessible, inclusive, relevant and current.
- Learning materials relate to the intended learning outcomes of the course
- Learning materials are of a high standard, presented in a structured and easily navigable manner and encourage student engagement.
- Learning materials adhere to copyright restrictions.

11. Monitoring of Progress

Point Six Training Limited will provide you with all the materials to support you in passing your ARTP assessment. It is your responsibility to complete this within the timeframe.

TRACKING and REFERENCE INFORMATION
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Author/Responsibility: Clare Hamilton, Point Six Training Limited